



## **Lake Lure Parks & Recreation Board Meeting**

### **November 3, 2016 Minutes**

#### **Call to Order**

Chairman Jim Walters called to order the November 3, 2016 meeting of the Parks & Recreation Board at 1:30pm

#### **Roll Call**

Board Members present:

Jim Walters  
Martyn Watts  
Larry Czajkoski  
Ed Dittmer  
Linda Turner

Board Members absent:

Dale Minick

Town Officials present:

Town Council Liaison Bob Cameron (fill in for Stephen Webber)  
Town Manager Ron Nalley  
Lake Lure Fire Chief Ron Morgan

Others present:

Town of Lake Lure Parks and Recreation Supervisor Melodie Potter  
ROC Trail Coordinator Hallie Zeedik

#### **APPROVAL OF AGENDA AND MEETING MINUTES**

The agenda for the November 3, 2016 meeting was reviewed. **A motion was made to accept the agenda by Linda Turner; and seconded by Ed Dittmer; all were in favor.**

The minutes of the October 6, 2016 meeting were reviewed. It was requested to change wording in the Buffalo Creek paragraph to 'will be' instead of 'is now'.

**A motion was made by Martyn Watts to approve the minutes with the amended wording; the motion was seconded by Ed Dittmer; all were in favor.**

### **Introduction of Commissioner Bob Cameron – Jim Walters**

Jim Walters introduced Commissioner Cameron as well as thanked him for attending. Jim also thanked Ron Nalley and Fire Chief Ron Morgan as well as Hallie Zeedik (ROC Trail Coordinator) for attending.

### **Recommendation to Town Council for Vic Knight's Board Position – Jim Walters**

Jim Walters met with Town Clerk Andi Calvert who suggested that since Vic's position term ended at the end of December, that the Board should wait until the December Town Council Meeting to appoint another candidate. At this time, Linda Turner announced to the Board that her term was also ending at the same time and that she would not seek another term. Jim Walters discussed that two applications had been turned in. One was for Diane Barrett who had served on the Board before she was elected as a Town Commissioner and that since she was no longer in that position she would like to come back on the Park & Recreation Board. The other applicant is Mr. Bill Massey. Jim spoke regarding both applicants and their desire to serve on the board.

**Ed Dittmer made a motion to forward both applicants to the Town Council for their review and appointing at the December Town Council Meeting. Linda Turner seconded the motion and all were in favor.**

Both applications were given to Commissioner Cameron to take to the December Town Council meeting.

### **Discussion of Capital Improvement Projects – Jim Walters**

Jim Walters mentioned that he had met with Melodie Potter and has been given a general inventory of equipment needs in the parks. She will be getting prices on these items. These are above and beyond the budget for this year. Jim did discuss a letter he received from Valarie concerning an article that will appear in AAA-Go Magazine featuring the picnic parks in Lake Lure. Jim felt it was important to make sure that our facilities are great as this article comes out. Commissioner Cameron asked that the Board list which items are priorities. There was a discussion regarding the much needed new Boardwalk. Commissioner Cameron suggested that the Board make a presentation to the Town Council. The Board all agreed this was a top priority. Town Manager Ron Nalley discussed the CIP Project. He suggested for the Board to do the background work and get all the needed information together. There was further discussion regarding the CIP process. There was also discussion regarding grants. Melodie suggested contacting DOT to see how they could help with the Boardwalk. Commissioner Cameron suggested bringing in Chimney Rock since the Boardwalk is an extension of the walkway.

Larry Czajkoski discussed the Buffalo Creek trailhead parking plan. He has a rendering. He wanted to add this to the CIP request. Martyn Watts brought up redoing the Tennis Courts at the Town Center and to add Pickle Ball. He and Melodie have pricing for resurfacing the courts. Ed Dittmer discussed the Picnic Shelter needed at Morse Park. Jim felt that the Picnic Shelter and Restrooms were high priority. Commissioner Cameron agreed since the Restrooms had been on the table for several years.

Jim Walters will send an email out to the Board asking each for CIP projects. Ron Nalley discussed the CIP projects worksheets that will go out in December. Jim asked that the Board have their ideas together by this time. Ed Dittmer discussed the past bridge project for a restroom location and asked

to keep that on the CIP list. Jim would like to get the project ideas, prioritize them, get them on worksheets and then bring it to the Town Council.

#### **Flowering Bridge – Linda Turner**

There was a volunteer Luncheon at the Esmerelda that had a great turnout. Linda mentioned that the funds are low due to all the work that has been done on the bridge. They have a cushion of \$5k that they will not spend. Linda did stated that the month of October was a record donation month with donations of \$1700.00. Linda felt that because there were so many visitors from the hurricane evacuations. Bill Miller will be leaving and moving towards Charlotte. She apologized that she did not have the figures or plan yet for the payback of the funds. She will get those together for the December P & R Board meeting.

#### **Dittmer-Watts Park and Trail System – Ed Dittmer**

Ed Dittmer has recently walked the trails and they look great. He's given a list to Melodie for trees that need to come out. Ed inquired about the signs that were to have been up by now and felt that Valarie is running behind. Ed mentioned that people can get lost on those trails without the signage. Town Manager Ron Nalley will speak with Valerie. Ed was concerned about the length of time for the signs. Ed asked Melodie to move 2 post for the map sign to its designated location.

#### **Lake Lure Public Golf Course – Dale Minick**

In Dale's absence Martyn Watts mentioned that Dale was to send him the report but as of the meeting time he had not yet received it. There was discussion of the greens and work to be done on them.

#### **Buffalo Creek Park and the Trail to Eagle Rock – Larry Czajkoski**

Last month the crew had completed 4.3 miles of the trail and as of this meeting they have now completed 5.25 miles. The process has been slower as a lot has been hand construction. They have about 2 miles to complete in two months. They're close to the State Park property. Larry mentioned that while 12/31/2016 was the deadline for the RTP Grant the State has offered to extend that out six months. Peter Barr will deliver the agreement to Ron Nalley by December. Larry doesn't think they'll need the full six months but it will be a good cushion.

The trails look great. They're pushing for a spring time opening. There was discussion regarding the advertising for the grand opening. Jim suggested to start looking for a guest speaker now. Ed mentioned the signage and Larry said that was one of the many steps in line for the grand opening. There has been no change to the parking lot. Agreements are still in the works and a lease agreement with the State as well.

Hallie Zeedik, ROC Trail Coordinator discussed their volunteer day and the trail maintenance that was achieved. They worked on drainage issues. Another work day is planned. Fire Chief Ron Morgan discussed a plan for trail marker signs to avoid hikers getting lost. He is in the process of making those and getting them in place. There will be separate disc colors for each trail, and numbers on the disc to locate where the person is on the trail. This will help locate a lost hiker. Hallie offered to help with any signage that was needed.

### **Pool Creek Picnic Park**

Melodie had nothing to report but mentioned she was waiting for the rain to finish the berm. She was waiting on signage from Valarie. She will be taking three of the picnic benches and placing them inside for the winter.

### **Morse Park – Jim Walters**

The Morse Park grant was awarded for the trail surface paving. Jim thanked Ed for doing the work he did to get the grant moving. The paving will allow strollers, walkers, etc. to enjoy the parking. Ed also mentioned that Suzy did a great job on coaching them through the grant process. Melodie will get two more bids for the paving. There was discussion for lighting along the pathway.

### **Town Council Liaison – Commissioner Bob Cameron**

Commissioner Cameron encouraged the Board to proceed with the restroom plans for the CIP and to make that a priority.

### **Town Parks and Recreation Supervisor – Melodie Potter**

Melodie will be planting bushes and knock out roses around the tennis court area as well as planting trees in the areas where the pear trees were removed. Ed asked to pull out the tall grasses that were around the entrance to the park.

### **Other Business**

Town Manager Ron Nalley asked where the Board was on the Park & Recreation Parks Ordinance. Jim Walters said that they are currently working on them.

### **Adjournment**

**Jim Walters requested a motion to adjourn the meeting. Martyn Watts motioned to adjourn, Linda Turner seconded the motion, the board was unanimously in favor and Chairman Walters formally adjourned the meeting at 2:55pm**

**Minutes were transcribed by Town Liaison Kat Canant**

**The next Parks & Recreation Board meeting will be by December 1, 2016 at 1:30pm**